

DISTRICT SUNDAY SCHOOL MINISTRIES CHAIRMAN JOB DESCRIPTION

1. Chairman of the District Sunday School Ministries Board
2. Communications
 - Responsible for SSM page in the Outlook
 - Quarterly mailings to churches
 - TEAM Day
 - District Sunday School Ministries Tour
 - Present SSM interests at M&M Retreat
 - Be prepared to update Pastors at M&M Retreat
3. Coordinate
 - Ministries of Children and Adults
 - Overall Leadership of Primary and Pre-teen Camps
 - District Calendar with Regional and General SSM Events
 - Team Day
 -
 -
 - District SSM Tour
4. Cast Vision for District Sunday School Ministries
 - Evaluate SSM Ministries
 - Establish, with the District SSM Board, direction that we will be going in the future
5. Chair SSM District Board
 - Quarterly meetings
 - Organizational meeting at District Assembly
 - Give leadership in developing the SSM Budget
 - Give leadership in developing the SSM Calendar
 - Represent SSM Board on the District Finance Committee
 - Represent SSM Board on the District Program Committee
 - Ensure that Monthly SSM statistics are reported to Kansas City
 - Lead N.W.O. Delegation to General SSM Convention (June, 2005)
 - Attend District SSM Chairpersons Conference (Usually each March)