



Pittsburgh District Ministerial Assessment Center
177 North Road Unit #2
Butler, PA 16001

Vicki Laubach
11 Miners St.
Bentleyville, PA 15314

Pittsburgh District Ministerial Assessment Center

July 31, 2006

Vicki Laubach
11 Minsters St.
Bentleyville, PA 15314

Dear Vicki,

Greetings in the name of Jesus!

The Pittsburgh District Center for Ministry Development (CMD) is excited about Ministerial training on the Pittsburgh district. We are seeing the hand of God in the continued development of our program to train and develop the ministers and future ministers on our district. The CMD is developing and training the students who have felt the call to ministry. We come along side our candidates for district licenses to encourage and strengthen them to be the very best they can be for the Kingdom of God. In this process, along with the District Board of Ministry (DBM), we, the CMD, are required to come up with an assessment process to facilitate each candidate's development.

The assessment process is a very comprehensive procedure. At the beginning of the process, we ask that you contact Rev. Wayne Hennen at the Wesleyan Church of the Nazarene in Albion. Phone # 814-756-4741, Email nazarene1@earthlink.net. He will set a time for you and your spouse to go to Albion to complete a series of personality tests. This will be a very interesting activity for both you and your spouse. It will assist you in understanding yourselves and how God may desire to use you.

We also ask that you attend the assessment weekend at the Nazarene Center in Mount Chestnut. This weekend will be a time of growing and sharing as well as worshipping with others who are going through this process. ***The next assessment weekend is scheduled for Thursday, November 16th through Saturday the 18th of 2006.***

An advanced coach will be assigned to you to come along side of you to assist in your training during the weekend of the Assessment Center and during the continued process of your preparation for ordination. He or she will walk with you in your understanding of Nazarene pastoral ministry.

There are some costs involved in this process. This cost is \$500 per couple/ \$275 single. The district will apply a scholarship of \$200 per couple/ \$125 per single bringing the cost to \$300 per couple/ \$150 per single. This will cover all the costs of the weekend at the district center, as well as the costs of the personality tests. A letter will be sent to the church board secretary of the church in which you are now serving to allow your local congregation the opportunity to help with the cost. The district and its churches want to support your ordination process to keep the cost to you at a minimum.

We certainly feel that you are gifted to serve the Lord. It is our desire to come along side you to see how we can help to encourage and strengthen the assets that God has graced you and your spouse with to serve Him.

Rev. Paul Willette, Assessment Center Director
177 North Road Unit #2
Butler, PA 16001

willettep@peoplepc.com
724-284-1304 hm & office

In this process, we are asking you to gather some vital information. We are asking that you contact your local police department to obtain an **ACT 33** Criminal record clearance. This will cost \$10.00, and will need to be paid with a money order to your local police department. We are also asking that you contact Linda Heckman for an **ACT 34** Child abuse clearance. She has the forms that you will need for this to be completed. This will also cost \$10.00. Linda can be contacted at the Circleville Day Care Center. The address is: **110 Clay Pike, North Huntingdon, PA 15642**. The phone number is **724-863-7822**. The email address is cirdaycare@verizon.net.

This is a great amount of information for you to begin to grasp, but it is essential to your future ministry in the Church of the Nazarene. We are going to do what we can as a district to partner with you in this process.

Blessings on you! If you have further questions, please contact me. I will answer any questions that I can.

In His Service,

Rev. Paul Willette
Director – Pittsburgh District Ministerial Assessment Center

Rev. Paul Willette, Assessment Center Director
177 North Road Unit #2
Butler, PA 16001

willettep@peoplepc.com
724-284-1304 hm & office