

Annual Request for Renewal of Tenure for Paid/Unpaid Assistant:

Name of Assistant: _____ Date: _____

Address: _____ Church: _____

Assistant's Title: _____ Role Code: _____

In harmony with the provisions of paragraphs 161-161.8 and 208.12 of the 2001/2005 Manual, request is hereby made to renew the annual tenure of the above Paid/Unpaid Assistant. The tenure shall continue until the final adjournment of the next District Assembly unless terminated earlier by the above 2001/2005 Manual provisions.

A. How many years has this Paid/Unpaid Assistant served on the staff of this local Church? _____
What was the date his/her tenure commenced? _____

B. Has the Official Church Board of your local church voted to retain this Paid/Unpaid Assistant for one more year? []YES []NO

1. How many persons serve on your church board? _____

2. How many were present to vote to renew the tenure? _____

3. Was the vote []BY BALLOT, or []BY SHOW OF HANDS, or []VOICE VOTE?

4. What was the result of the vote to renew the tenure of this Paid/Unpaid Assistant?

_____YES _____NO -- []MAJORITY by show of hands or by voice vote.

C. Does this Paid/Unpaid Assistant have your full recommendation as the pastor of the church for renewal of his/her tenure? []YES []NO

D. List the salary and benefits now being received by this Assistant.

_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____

E. Will your local church be able to maintain the above remuneration for the coming year along with normal increases and still pay all assigned District and Denominational Budgets in full as provided in *Manual*, par. 161. []YES []NO

1. Did your local church pay all budgets last year? []YES []NO

2. Will your local church pay all budgets this year? []YES []NO

SIGNED: _____
Pastor of the Local Church Secretary of the Church Board

Please Return This Form To:

DR. LARRY R. FAIRBANKS
272 JACK OAK ROAD
ST. MARYS, OH 45885